



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ARTS AND COMMERCE COLLEGE BHISI
Name of the head of the Institution	Rajendra Ramchandra Jane
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07170-264665
Mobile no.	9970141792
Registered Email	accbhisi@hotmail.com
Alternate Email	rajendra.jane92@gmail.com
Address	At. Post. Bhisi Tah. Chimur Dist. Chandrapur 442903
City/Town	Bhisi
State/UT	Maharashtra
Pincode	442903

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			Dr. Rajesh N. Sonkusare																
Phone no/Alternate Phone no.			07170264665																
Mobile no.			8411065372																
Registered Email			rajeshns87@gmail.com																
Alternate Email			rajsons123@yahoo.co.in																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			http://accbhisi.co.in/pages/pdf/AQAR%202018-19.pdf																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://accbhisi.co.in/pages/pdf/COLLEGE%20ACADEMIC%20CALENDAR.pdf																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>C</td> <td>1.78</td> <td>2018</td> <td>02-Nov-2018</td> <td>01-Nov-2023</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.78	2018	02-Nov-2018	01-Nov-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.78	2018	02-Nov-2018	01-Nov-2023														
6. Date of Establishment of IQAC			13-Dec-2013																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>Department of Sociology</td> <td>18-Jan-2019</td> <td>65</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	Department of Sociology	18-Jan-2019	65					
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
Department of Sociology	18-Jan-2019	65																	

organized a Seminar titled,	2	
Department of Economics organized a guest lecture titled,	24-Nov-2018 1	80
Department of Economics organized a Seminar titled,	12-Sep-2018 1	40
Department of Economics organized a Seminar titled,	17-Sep-2018 2	70
Department of History organized a Seminar titled,	03-Aug-2018 2	50
Department of History organized a Conference titled,	19-Dec-2018 1	55
Department of Political Science organized a Seminar titled,	19-Dec-2018 1	55
Department of Marathi organized fortnight program titled	15-Jan-2019 1	58
Department of English organized a workshop titled,	17-Aug-2018 1	80
Department of English organized a Guest Lecture titled,	19-Dec-2018 1	55
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional	No

website	
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Conducted National Service Scheme (NSS) Camp in an adopted village, Kaparla to promote "Open Defecation Free India" campaign.	
Established "Study Board" for each subject.	
Organized 'Tree Plantation week' from 1st July 2018 to 7th July 2018 to promote environmental consciousness among all stakeholders.	
Organized Taluka level " Elocution Competition" along with Rastrasant Tukadoji Smarak Samiti, Amboli to celebrate 50th Rastrasant Tukadoji Maharaj Golden Death Anniversary on 27th December 2018.	
Organized "A Lecture Series in remembrance of Late Prof.Vasant Sonwane" on 22nd July, 2018.	
<div> View File </div>	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Installation of Projectors in all 3 classes.	Projectors have been installed in all 3 classes.
Installation of some safety and digital tools.	CCTV, Wi-Fi, 2 fire extinguishers have been installed.
Addressing of Disciplinary Issues.	Biometric Machine is installed and hulchal(In-out) register maintained..
Co-curricular and extra-curricular activities planned to enhance the learning platform for students.	Conducted ample no. of workshops, guest lecturers, educational tour, seminars and other extracurricular activities.
Academic activities to Disseminate the delivery of curriculum and planning to conduct of Internal evaluation in all Departments	Quarterly Unit Tests, Internal Assessment through preliminary exams, seminars and student projects conducted in all departments
Remedial teaching to be provided to the students of backward classes.	The students were provided remedial coaching.
Environment conservation and protection based activities.	Environmental Conservation week was observed during1st to 7th July.

	Different programmes on environmental consciousness have been organized.
Language improvement coaching programme and holistic involvement	Certificate courses on "Communicative English" and "Yoga and Meditation" have been launched.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
College Development Committee	21-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	28-Sep-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System is a vital part of smother functioning of any organization. MIS is an integration of information technology, people, and business processes to record, store and process data to produce information that decisionmakers can use to make day to day decisions. The following are some of the justifications for having an MIS system</p> <ul style="list-style-type: none"> • Decisionmakers need the information to make effective decisions. Management Information Systems (MIS) make this possible. • MIS systems facilitate communication within and outside the organization - employees within the organization can easily access the required information for the day to day operations. Facilitates such as Short Message Service (SMS) Email make it possible to communicate with customers and suppliers from within the MIS system that an organization is using.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution was established in 1997 with the vision to cater to the socio-economic backward demography of Chandrapur district. The Institute is presently affiliated to Gondwana University, Gadchiroli. The curriculum is designed by the Gondwana University, Gadchiroli. Teachers are familiarized with the changes in the curriculum through workshops organized by the University. The Institution strictly follows the academic calendar issued by the affiliating university for the effective implementation of the curriculum. The following measures are taken for effective planning and implementation of the curriculum:-

- The College plans an academic road map for each academic session in the Annual Staff Meeting held at the end of the session, i.e. in April.
- College staff discusses the challenges faced in the previous academic calendar. Suggestions and ideas are invited to plan next year's calendar.
- Designed Teaching plans for the session are submitted by teachers to the Principal and approved by the Principal.
- Teachers maintain a record of all activities in their Daily diaries and Monthly Planning books which are signed by the Principal every month.
- Daily Notes weekly and Monthly planning diary at the beginning of the semester are submitted for the scrutiny by the Principal.
- Performance-Based Appraisal Form (PBAS) submitted to the PBAS review committee at the end of the academic year. PBAS Review Committee, with the help of the Principal, assesses teacher's annual performance. Feedback with suggestions is then given to individual teachers.
- Various Committees submit a report to the Principal.
- IQAC prepares yearly Assessment reports of the institutional processes and practices.
- Yuva Spandan, the College Annual Magazine, provides a comprehensive record of reports of College happenings as well as of individual departments and cells.

Practical Support: At the University level:

- The curriculum is strictly prepared and prescribed by the Gondwana University.
- The University invites the members of the Board of Studies from our College who help in preparing and updating the curricula from time to time.

At the Institution level:

- The curriculum is implemented as per the academic calendar provided by the University. The Institute also prepares its calendar in which time table of the entire program including extracurricular activities is specified well in advance. This helps in proper planning of teaching the syllabi well within the time frame.
- Feedback from stakeholders is helpful for teachers to understand their different perspectives related to curriculum and hence, they can improve their approach.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Communicative English	Nil	02/08/2018	30	Yes	Yes
Certificate Course in Yoga and	Nil	02/08/2018	30	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	B.A. II	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Gandhi Vichar Sanskar Pariksha	16/10/2018	18
Gramgeeta	05/01/2019	84
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The most important stakeholder of any organization is a student. The student-centric approach has been taken while constructing a feedback form. Feedback has been aligned with the NAAC guidelines. The feedback of students is taken at the end of each session. i.e two times a year. The first part consists of the valuation of the teachers in accordance to their abilities like Student's feedback has been divided into two parts. The first part covered the feedback

of particular teachers. Students' rating is being done on the scale of 1-10. Individual Teachers feedback is based on the queries likeability to get the attention of the class, clarity of the course ideas, punctuality, pace, coverage of syllabus, assignment and different tests, interactions, use of ICT, proper explanations of concepts, outside classroom guidance, objectivity, and overall knowledge. The second part was concentrated on students' course evaluation. The "Programme Objectives" are been considered in the feedback. In the feedback, the subject-wise criterion has been obtained. It consists of the parameters like interest, sufficient reference books on the subject, involvement with the subject, assignments and test, importance in the development of the students. There are other stakeholders in the form of Teachers, Employers, Alumni, and Parents. The structural feedback is being taken once a year from these stakeholders. The overall structure of the feedback was the ratings based on the different choices varied from strongly agree to strongly disagree. They had to tick any one cell which they felt appropriate. For rating calculation and analysis purpose, feedback criterions had been given weightage in the following manners: 1. Strongly Agree: 100 2. Agree 80 3. Neutral: 60 4. Disagree: 40 5. Strongly Disagree: 20 A formal Feedback Committee is formed to analyze the feedbacks collected from all stakeholders. Feedback Committee analyzes the feedbacks and forwards reports to IQAC. By the feedback of students, the particular teacher is being informed about his laggard performance and instructed to improve on it. If the course-related problems seen while analyzing the feedback, affiliated University is being informed immediately by the college. As per the feedback from other stakeholders, related committee is being instructed to work on their suggestions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	360	194	194
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	194	0	8	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
8	4	4	3	0	4
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The students mentoring system is available in the institution. A formal Student mentoring mechanism has been placed. No. of students of the session has been divided into 8 different groups. Every teacher mentors one group. The students of that particular group have been informed about their respective mentors. The two-way mentoring process has been adopted by the institution where teachers approach their respective students if he/she feels any problem with their students. For example, if any teacher finds any student is regularly absent, he calls that particular student and asks the reason for his absence. Then he suggests some concrete solutions taking the view that the student should come to the college. In the same way, if students have some mental, physical or emotional issues, they are free to contact their respective mentors. Mentor tries to find a solution to every problem students are facing. Mentor has to write every mentoring procedure in his/her file.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
194	8	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	8	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the evaluation reforms of the affiliating Gondwana University. The examination cell ensures fairness in the evaluation. The faculty is also cautious about the evaluation so that students do not have any grievances. The students are shown their assessed answer sheets. If students have any doubts about the assessment, it is immediately made clear by the concerned faculty. Hence, they get satisfied with the evaluation process. • The record of internal examination is maintained by the Examination Cell of the College. • The students are encouraged to study with devotion and inspired for better performance in future examinations. • The college strictly adheres to the guidelines of the University for conducting the internal assessment. • The faculty members also assign work to the students as home-task. They also assess

the academic development of the students through their presentation in the seminars/ viva-voce. • Study tours and a visit to research centers are also arranged. The students are encouraged to participate in various events. All this helps to attain the graduate attributes among the students. • Internal assessment at the college level (Compulsory). • Theory type examinations for B.A. I, II, III • Availability of photocopies of the answer books to students for review of the Result. • Completion of a project for Environmental Science to B.A. II year students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• At the beginning of the session, the academic calendar Committee prepares a calendar for the session and forward for approval from IQAC. IQAC studied over it and approve it with or without suggestions. Proper implementation of the calendar done by the Committee. • Unit tests, class tests, and college exams are conducted as per the schedule. • Faculty wise results are prepared. • Answer books are given to students to look into the mistakes. • Instructions are given to students to improve their writing in a particular subject. The college follows the evaluation reforms of the affiliating Gondwana University. The examination cell ensures fairness in the evaluation. The faculty is also cautious about the evaluation so that students do not have any grievances. The students are shown their assessed answer sheets. If students have any doubts about the assessment, it is immediately made clear by the concerned faculty. Hence, they get satisfied with the evaluation process. • The record of internal examination is maintained by the Examination Cell of the College. • The students are encouraged to study with devotion and inspired for better performance in future examinations. • The college strictly adheres to the guidelines of the University for conducting the internal assessment. • The faculty members also assign work to the students as home-task. They also assess the academic development of the students through their presentation in the seminars/ viva-voce. • The University examinations in the college are conducted cautiously and sincerely.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.accbhisi.co.in/program-outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	30	24	80
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.accbhisi.co.in/program-outcome#>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Marathi	2	5.5
International	Economics	3	6.2
International	Economics	1	5.5
International	English	1	6.2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Marathi	1
History	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	16	3	5
Presented papers	0	2	0	0
Resource persons	0	0	1	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit to Vitthal-Rukmai Ginning Cotton Mil	IQAC	2	31
Visit to Research Centre, Ambedkar College, Bramhapuri	Ambedkar College, Bramhapuri	7	40
Study tour to Madavgota and Muktai	IQAC	8	97
World Population Day	Life-long Learning and Extension Service Department	8	70
Visit to Old Age Home at Puyardand	IQAC	8	60
Tree Plantation	Life-long Learning and	6	75

	Extension Service Department		
International Day of Persons with Disabilities	Life-long Learning and Extension Service Department	8	50
National Voter's Day	Life-long Learning and Extension Service Department	6	65
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International AIDS day (1-to 7th December 2018)	N.S.S.	Rally	8	140
Road Safely Campaign	IQAC	Rally, Street play, cleanliness of bus stand	5	155
Malnutrition Awareness	PSC, Chimur and N.S.S.	Checkup of students	2	50
Health Check-up Campaign	Team, Taluka Health Officer and NSS	Checkup of students	2	50
Environment Protection	NSS	Tree Plantation	5	80
Voters Awareness Campaign	Electorate office Chimur and NSS	Rally and Awareness lecture	8	150
Awareness of Environment	Adopted Village, Kaparla	Environment Awareness Rally	2	50
Water Conservation	Adopted Village, Kaparla	Rally	2	50
Farmer Awareness Campaign	Adopted Village, Kaparla	Rally	2	50

Self Employment	Maitray NGO	Workshop	5	50
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.1	1.04

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Classrooms with LCD facilities	Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

LIBMAN Software	Fully	11.1	2018
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2574	553175	84	10950	2658	564125
Reference Books	69	23450	5	2760	74	26210
Journals	13	2780	1	350	14	3130
CD & Video	13	4080	0	0	13	4080
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	8	0	4	0	1	3	0	10	0
Added	2	0	2	0	0	0	0	0	0
Total	10	0	6	0	1	3	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NOT APPLICABLE	NOT APPLICABLE

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
140000	136912	110000	104000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has its mechanism for the maintenance and the upkeep of the infrastructure facilities and equipment of the college. The infrastructure maintenance committee has been already established which oversees the maintenance and up-gradation of the infrastructure facilities available in college. The following infrastructure facilities are very well maintained and taken care of

1. Laboratory - As our college has only arts faculty under which the subject like Compulsory English, Compulsory Marathi, Marathi Literature, Sociology, Economics, Political Science and History are taught. There is no need for a laboratory so no question arises of maintenance.
2. Library - We have already formed the Library Advisory Committee. Its periodic meetings are held and detail discussion is done regarding the maintenance and smooth conduct of the library. The librarian gives the information regarding the old books which are to be given for binding. The Principal approves it and orders the librarian to give it for binding. Similarly, equipment that is to be maintained is considered and proper steps are followed.
3. Sports Complex - We have already formed the Games and Sports Committee. Its periodic meetings are held and detail discussion is done. Physical Director is instructed to maintain grounds. He also gives the list of sports materials which are to be repaired. If possible they are repaired.
4. Computer - Computers are checked now and then. If the problem is there, we call Mr. Dighore from Bhisai. He checks the computers and repairs them.
5. Classrooms - Classrooms are kept clean. Every day our peons clean them. Furniture is also cleaned. LCD projectors are checked and if there is a problem Infrastructure Committee holds the meeting and after that takes care of it. Similarly, furniture is repaired by the local carpenter.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	Financial Support from institution Government of India Post Matric Scholarship, Post Matric Scholarship Scheme, Post Matric Scholarship for Persons with Disability, Post Matric Tuition Fee and Examination fee freeship, Post Matric Scholarship to OBC Stud	59	519000
b) International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development Programme	20/02/2019	40	Life-long Learning and Extension Service Department
Remedial Coaching	08/12/2018	70	Remedial Coaching Committee
Bridge Courses	02/07/2018	120	Remedial Coaching Committee
Yoga and Meditation	21/06/2018	25	Department of Physical Education
Personal Counseling	02/07/2018	140	Admission Committee
Mentoring	15/12/2018	194	IQAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counseling and Placement Cell	30	40	0	0
2019	Career Counseling and Placement Cell	38	35	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	18

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

No Data Entered/Not Applicable !!!

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	15	BA	Economics	P.G.T.D. R.T.M.Nagpur Uni. Nagpur, RTM Chimur, G.V. mahavidyalaya , Nagbhir	MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports and Physical Education activities	Institution Level	68
CULTURAL FEST 2019	Institution Level	80

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the Maharashtra University Act, students Council has been formed every year. Its meetings are regularly conducted and as per the minutes of the meetings, activities are planned and implemented. The secretary of the committee is elected by a member of the students' council. The name of the elected secretary is forwarded to the director of the student's welfare department of Gondwana University, Gadchiroli. Members take oath in the Investure ceremony. Self-administration Programme is organized on 5th September (Teacher's Day) where students themselves take part in college administration, teaching process and other activities. Annual social gathering, Yuva Mahotsav (Youth Festival) is organized in college under the aegis of the student council. Various cultural programs are planned and organized. College Picnic is

organized with the help of the students Council. We have near about thirty committees which are important for the smooth conduct of administration.

Students are members of many committees who take an active part in administrative and academic activities. Prominent committees/Cells where students are members are: 1. IQAC 2. Literacy Club 3. Discipline Committee 4. Anti-ragging Committee 5. Women Grievance Redressal Committee 6. Grievance Redressal Cell 7. Library Advisory Committee 8. Games and Sports Committee 9. Cultural Committee 10. N.S.S. Advisory Committee 11. Eco-Club 12. Population Education Committee 13. Career Counselling and Placement Cell 14. Moral Value Education Committee 15. Student Welfare Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

220

5.4.3 – Alumni contribution during the year (in Rupees) :

31000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings: 1. 22/09/2018 2. 30/02/2019 Activities: 1. Gifted "LCD Projector" to the college on 15th July 2018. 2. Tree plantation drives on 1st July 2018. 3. Presented "Group Dance" before the NAAC peer team on 29th September 2018. 4. Gifted 25 books on "Competitive Examination" to the library on 10th October 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management system are followed by the institution. The Local Management Committee or LMC has been replaced by College Development Committee since 2018-19. It was formed with the consensus of Management and Principal as per the norms of the Maharashtra University Act. IQAC plays a vital role in the management of academic events organized in the college. Students actively participate in various activities. They are also members of various committees. Principal, being the president of the students' council, considers the issues regarding students. Here are two examples of a participative management system 1. Under the dynamic leadership of Principal, the college gives complete autonomy to the heads of the departments in planning and implementation of the teaching-learning process, research, extension work academic and extracurricular activities. HODs have the freedom to manage workload, time tables, and conduction of tests, seminars, and conferences under the guidelines given by Principal. 2. The institution practices decentralization and participative management. Every stakeholder of the institution, teachers, non-teaching staff and representatives of students take part in decision making. In staff council meetings, every participating staff is free to express his opinion freely. Every opinion and suggestions are taken into consideration while making the decision.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Preparation of Annual Academic Calendar of the college in accordance with the Academic Calendar prepared by affiliated University by Principal in coordination with IQAC. Preparation of Annual Teaching Plan for both semesters by all teachers, maintenance of daily dairy and submission of Course Completion Certificate at the end of the academic year.
Teaching and Learning	Learning is made student-centric and IT-enabled infrastructure provided to teachers to make teaching-learning more effective. Student-centric strategies adopted by teachers to develop skills like interactive learning, collaborative learning and independent learning. Critical thinking nurtured in students to transform them into lifelong innovators through Brain Activity, Group Discussions, Problem Solving, Role Play, Case Studies, Paper Presentation, Class Seminars, Question-Answer sessions etc. To nurture the creative skills of the students through wallpapers, college magazines, Newsletter and other cultural and sports activities.
Examination and Evaluation	Continuous evaluation process adopted by each department where in different evaluative methods like Unit Tests, Student presentations, topic based assignments, problem solving, quiz, MCQs, group discussions etc are taken periodically in each semester in each subject to prepare and assess the performance of students.
Research and Development	Activities like Quizzes, Seminars, Research Projects, Poster Presentation and PowerPoint Presentations are being organized inculcate scientific temper among students. The Principal of the college motivates and monitors the research process of the faculty and students. The Principal investigator is given complete autonomy and freedom to conduct his research, procure necessary books, journals, instruments, chemicals etc. There are 4 teachers are research guides in their respective subjects.

	The Institution organizes regular guest lecturers of experts that are currently trending in the research area. Students have been taught how to write papers with the help of references through the library and the internet.
Library, ICT and Physical Infrastructure / Instrumentation	Library has been automated with the help of LIBMAN software. A special prize has been given to the Best Library User by the department of Library. This initiative has been taken to promote the library culture among the students. All classrooms are made ICT-enabled. Teachers communicate with students through WhatsApp groups and emails. The entire college is WiFi-enabled. As per physical infrastructure is concern, CCTV, Bio-matrix machine, 2 fire extinguishers have been installed.
Admission of Students	A formal Admission Committee is formed to promote the smoother admission process. As per the policy, students are given admission on a first-come-first serve basis. The committee helps and guides students to choose the optional subjects. If the no. of applications increase for the F.Y.B.A. program, the special permission of 10-20 has been demanded to the affiliated University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Academic information module provides details of library facilities and other infrastructure.
Administration	Staffing Information Module provides general details of the office/Institute Details of approved seat designation wise.
Finance and Accounts	Academic information module provides details of expenditure status of plans/schemes Maintenance of accounts/salary details.
Student Admission and Support	Staffing Information Module provides : Details of courses conducted in the Institution Total Approved seats details of approved seats subject wise Academic information module provides: Details of students enrolled and students availing scholarship.
Examination	Academic information module provides: Details of examination results.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	ICT methods of teaching	Nil	09/08/2018	10/08/2018	8	0
2018	Preparation of NAAC Criterion	Conducted a training session on Preparation of NAAC Criterion	13/08/2018	22/08/2018	8	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	01/02/2019	28/02/2019	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Long and short term loan facility through cooperative society Staff Welfare Fund Scheme.	Long and short term loan facility through cooperative society Staff Welfare Fund Scheme.	Monthly Collection from teaching and non-teaching staff to help needy students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The administration conducts internal and external audits of all the financial transactions incurred throughout the financial year. The internal audit of the institution is conducted by a registered Chartered Accountant appointed by the management. The heads that come under the purview of an audit are salary grants, non-salary grants. The external audit is done by the office of Joint Director of Higher Education, Nagpur. The AG office also conducts the external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals	50000	To organize Lecture Series on 22nd July of every year in remembrance of Late. Prof Vasant Sonawane.
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6.4.3 – Total corpus fund generated

50000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	R.R. Mamidwar and Company, Chandrapur	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher Meet was organized on 21st August 2018. 2. Suggestions from parents were always helpful as the timing of the college rescheduled for 10 minutes earlier due to the concern of students safety as the around area is surrounded by forest. 3. Parents Meet attend by 35 parents when NAAC peer Team visited on 28th and 29th September 2018.

6.5.3 – Development programmes for support staff (at least three)

1. 3 Days training programme on MIS was organized for support staff from 14th March to 16th March 2019. 2. Organized a Training programme on 7th pay fixation. 3. College regularly sanctioned a duty leave to attend seminars, conferences and other development programmes specially organized for support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Special Notes prepared by teachers to felicitate students. 2. New Best Practice has been formulated to promote Natural Farming and special practice of prizes distribution to the achiever students. 3. Evaluation Process has been made proactive.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Conducted a workshop on ICT methods of teaching	10/08/2018	09/08/2018	10/08/2019	30
2018	Conducted a training session on Preparation of NACC Criterion	22/08/2018	13/08/2018	22/08/2018	16
2018	Conducted a guest lecture on Personality Development	13/12/2018	13/12/2018	13/12/2018	70
2019	Conducted a 3 days induction programme on MIS	16/03/2019	14/03/2019	16/03/2019	12
2019	Organized a Environment Conservation week.	08/07/2019	01/07/2019	08/07/2019	80
2019	Organized a practical training programme of women self Defense.	17/07/2019	17/07/2019	17/07/2019	55
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A practical training	17/01/2019	17/12/2019	57	15

programme of women self Defense.				
Huldi-Kumkum Programme	31/01/2019	31/01/2019	120	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
All tube lights are replaced by LEDs. 40

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	27/12/2018	1	Visit to Vitthal-Rukmai Ginning Cotton Mil	To motivate students as a future entrepreneurs.	33
2018	1	1	04/02/2019	1	Study tour to Madavgota and Muktai	Practicing-learning process.	104
2019	1	1	20/02/2019	1	Visit to Old Age Home at Puyardand	Problems of Old Age and health	68
2019	1	1	09/12/2019	1	Rally, Street play, cleanliness of bus stand	Road Safely Campaign	160
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Teachers	16/06/2018	Personal and Professional ethics

		should be maintained.
Non-teaching Staff	16/06/2018	Personal and Professional ethics should be maintained.
Students	16/08/2018	Students are made aware about the overall college mechanism. The discipline and the respect should be maintained properly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachers Day	05/09/2018	05/09/2018	82
De-addiction Campaign	02/10/2018	04/12/2019	70
Yuva-vedh Fortnight	24/09/2018	02/10/2018	90
International Day of Persons with Disabilities	03/12/2018	03/12/2018	58
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Environmental Conservation week has been organized during 2nd July 2018 to 8th July 2018. 2. 50 plants were planted on 2nd July 2018. 3. Landscaping of the campus was done from 31st August 2018 to 3rd September 2018. 4. Tree plantation of Mango, Amla, Moh, Bunyan, Sheoga, Reetha etc. on 10th Sempember2018. 5. Tree Plantation of Pomegranate, lemon, Chiku,coconut, Ashoka, almond, Jamun etc on 22nd September, 2018

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE: I Title of the practice: Prizes Distribution and Honours The context that required the initiation of the practice: It is the tradition in our college to felicitate the achiever student in the different aspects of their round growth. The prizes and honours are being distributed on Republic Day, 26th January of every year. Prizes are categorized into three parts: 1. Academic Activities 2. Co-curricular/ Extra-curricular Activities 3. The Best Student Award Objectives of the practice Objectives of the practice can be stated below: 1. To create a conducive environment for the attainment of the Program Outcomes stated by an institution. 2. To felicitate the achievers, hence motivate them to perform better in their future development. 3. To create competitiveness among the students. 4. To create a goodwill of the institution among the people around. 5. To assimilate other people in the process of development. The Practice On the occasion of Republic Day, a big event of prize distribution has been organized. All the stakeholders of the College viz. students, parents, management, teachers and alumnus are being invited along with some elite personalities of the town. "Hoisting of the flag" is indeed a dream moment for which all students make their efforts for all three years of the program. But only one student, who got the highest marks in his /her graduation, got a chance to hoist the flag. Student and his/her parent is the special invitee for the day. This ceremony is followed by the "Speech" of the student who hoisted the flag. The next phase of the program is the prize distribution where students are being felicitated by 25 prizes. The prizes

include Trophies, Certificates, medals, some cash incentives etc. One of the key features of this activity is that these prizes, not only sponsored by the college management and teachers but also some of them are sponsored by some prominent personalities of the town. Majority of these sponsors are the part of the function and their sponsored prizes are given by their hands. Prizes are distributed into three categories. • Academic Prizes: • Co-curricular/ Extra-curricular Activities Prizes • The Best Student Award

Obstacles faced if any and strategies adopted to overcome them Yes, there were ample obstacles faced while adopting and implementing the strategies of this best practice. The first and the foremost obstacle were to get sponsorship and that's too for the long term vision. As the sponsorship is once given, the process will be continued for every year. So we began with our staff itself. The proper brainstorming of the staff members was done in order to get the responses. We told them how it is beneficial for them and students too! Some of the management people and eminent personalities from the town shown their interest in this practice of sponsorship and now the no. of prizes have been increased to 25.

Impact of the practice The active participation of other stakeholders such as parents and management is seen while implementing this practice. Also, there is an active contribution from other prominent members from the society helping us to generate sponsorship and hence goodwill of our institution has been increasing every now and then. This practice is helping us to build a team and leaders within the staff.

Resources required We are planning to increase the list of sponsorship in the next session. We are actively promoting this practice as it is beneficial to both students and sponsors. In this way, the win-win situation will be created.

BEST PRACTICE: II Title of the Practice: Natural Farming (Zero Budget Farming) The Context that required the initiation of the practice The economy of the people in the surrounding area of the college is especially based on agriculture. Nowadays the cost of production is increased and the farmers do not get proper rates of their agricultural production. As a result, the financial condition of farmers becoming worsen. Thus, to promote this concept, the institution decided to contribute by conducting "Training and Development" programmes on "Natural Farming".

Objectives of the practice Objectives of the practice are stated below: i. To reduce the cost of production so that farmers would get more profit. ii. To stop the use of insecticides, pesticides and chemical. Manures like Urea and Sulphate. iii. To make the soil fertile by using the novel techniques of natural farming. iv. To provide the people organic food free from pesticides, insecticides and fertilizers and hence the quality of health will be increased. v. To maintain the ecological balance.

The Practice The principle of natural farming is based on the distribution of work to natural microorganisms which are useful. Many useful microorganisms of the soil destroyed due to the use of pesticides, insecticides and fertilizers. the soil became infertile and hard due to the excessive use of pesticides, insecticides and fertilizers. So it is very important to make use of natural farming which is based on four factors as given under - i. Bijamrut (Seed Processing) ii. Jivamrut iii. Wafsa iv. Mulching (Achchadan)

Explained the above concept in detail as follows. 1. Bijamrut:- It is a way processing of seeds. 2. Jivamrut:- Jivamrut is prepared with the help of cow dung and urine of cow. The mixture is kept in a drum for 7 days. After 7 days the mixture is spread in the field when the mixture is spread in the field, the process of production of useful microorganisms start and such microorganisms do the work of tilling and their latrine useful for the plants. 3. Wafsa:- It is observed that farmers many times provide more water to plants. In natural farming, wafsa is a concept which means we should not irrigate the plants unless there are cracks to the soil. As a result, roots will go deep in search of water and the plants will be strong. 4. Mulching:- Due to the hot and dry conditions in summer, the temperature of soil increases. As a result, the useful organisms die and the soil becomes infertile. So it is necessary to cover farms by living cover on the nonliving cover. Living cover

means plantation and non-living cover means to cover the soil by waste material produced in the soil. For instance, we can use, straw, hay or any other material to cover the land. Obstacles faced and strategies adopted to overcome them When we made the people aware of the natural farming technique, they were not ready to use it. So we decided to conduct a workshop by experts we did it as under i. Workshop for farmers (11 December 2018):- Shri Moreshwar Zade, Krushi Bhushan was invited to express his thoughts in the seminar. Many farmers were invited. Many teachers of other colleges were present. ii. Guest Lecture on 08 February 2019:- Hemant Shendre, Agriculture Experts, was invited to deliver a lecture on 'Natural Farming'. He delivered his lecture. Many farmers were benefitted from it. Impact of Practice Some farmer in the area started using this technique. They got an advantage also. The income is increased and the cost of production is decreased. The quality of soil developed and the soil became fertile. People got organic food which minimized health expenses. Ecological balance is maintained. The lifestyle of the farmers using the technique is improved. Resources Required Resource Persons are invited who are ready to provide their services without taking money as their work is based on service to humanity. The farmers have to keep deshi cows for getting pure cow dung and urine. One cow can fertilize 30 acres of land.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.accbhisi.co.in/pages/pdf/BEST%20PRACTICE%20I-converted.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A Lecture Series has been organized in remembrance of Late Prof. Vasant P. Sonwane. The name of the lecture series is the Late Prof. Vasant P. Sonwane Memorial Lecture Series. It was operational since 2013. Shrimati Shital Sonwane, wife of late Vasant Sonwane donated 50000/-to start this annual programme. This programme runs from the interest earned on fixed deposit from the Bank. It was decided to organize a lecture series on the same date as the unfortunate demise of late Vasant Sonwane, 22nd July and the eminent speaker will be invited to deliver a lecture/s. This series began in the year 2013. The subject of the first lecture was "Social Peace: Necessity of Time." The speaker was Dr Vedprakash Mishra, Chancellor of Datta Meghe Medical University. The lecture was organised on 22nd July 2013. The subject of the second lecture was "Guidance of Competitive Exam." The speaker was Prof Ram Wagh, Director, Akar Foundation, Nagpur. The lecture was organised on 22nd July 2014. The subject of the third lecture was "Suicides of Farmers in Vidarbha: Reasons and Remedies." The speaker was Shri Chandrakant Wankhede, Senior Journalist, Nagpur. The lecture was organised on 22nd July 2015. The subject of the fourth lecture was "Youth for Developed India." The speaker was smt. Manisha Kolarkar, Teacher. The lecture was organised on 22nd July 2016. The subject of the fifth lecture was "Formation of Vidarbha State." The speaker was Dr Shrinivas Khandewale, Economist, Nagpur. The lecture was organised on 22nd July 2017. The subject of the Sixth lecture was "Challenges before National Integration." The speaker was Dr Suresh Khainar, Social Worker, Nagpur. The lecture was organised on 22nd July 2018.

Provide the weblink of the institution

<https://www.accbhisi.co.in/naac>

8.Future Plans of Actions for Next Academic Year

Plans of the session 2019-20 1. We have semester pattern and only BA students are there in the college. We get only six months out of which about one month is

used for final examinations. So we decided to finish the courses well in advance and in the last one and a half month we decided to continuous evaluation by conducting unit tests. Lastly, practise examination will be conducted practice examination. After practice examinations, classes will be conducted for the remaining 15 days and full preparation of students would be done. 2. Lecture to guide the students for preparation of competitive examination would be conducted repeatedly and students would be guided. 3. To create a conducive environment for the Practise of Yoga and Meditation. 4. All the teachers would prepare notes which would be given to students. 5. Awareness campaign to practice natural farming which would reduce the cost of production and income would increase. It would be treated as one of the best practice.